



Youngstown State University—an urban research university—emphasizes a creative, integrated approach to education, scholarship, and service. The University places students at its center; leads in the discovery, dissemination, and application of knowledge; advances civic, scientific, and technological development; and fosters collaboration to enrich the region and the world.

ACADEMIC SENATE AGENDA

Wednesday, April 3, 2019 at 4:00 P.M.

Room 132 ·DeBartolo Hall

1. **[4:00 PM] Call to Order/Certification of Quorum**
2. **[4:01 PM] Approval of Agenda**
3. **[4:02 PM] Approval of Minutes from March 6, 2019 meeting** (Attachment)
4. **[4:04 PM] Senate Executive Committee Report** – Chet Cooper, Senate Chair
5. **Ohio Faculty Council Report** – No Report
6. **[Charter and Bylaws Committee** – No Report
7. **[4:10 PM] Report of the Elections/Balloting Committee** – Ken Learman, Chair
8. **[4:15 PM] Reports from Other Senate Committees**
 - a. Academic Events Committee – (Katherine Garlick, Chair) (Attachment) Senate approval required
 - b. Academic Programs Committee – (Mary Beth Earnhardt, Chair) (Attachment)
 - c. Academic Research Committee – No Report
 - d. Academic Standards Committee – No Report
 - e. General Education Committee – No Report
 - f. Honors Committee – No Report
 - g. Library Committee – No Report
 - h. Professional Conduct Committee– No Report
 - i. Academic Grievance Committee– No Report
 - j. Undergraduate Curriculum Committee – (Tom Wakefield, Chair) (Attachments)
 - k. Program Review – No Report
 - l. Technologies Committee – No Report
9. **[4:20 PM] Unfinished Business**
 - a. Re-envisioning General Education Working Group (Betty Jo Licata, Chair)
 - b. Technology Adoption to Augment Student Success (Ernie Barkett, President, SGA) (Attachments)
10. **[4:50 PM] New Business**
 - a. Noel Levitz Survey – Hillary Fuhrman
 - b. Bookstore Update – Jeff Coldren
11. **[5:00 PM] Adjournment** – Next Senate Meeting: Wednesday, May 1, 2019 at 4:00 P.M., Room 132 ·DeBartolo Hall

**SOCIAL GATHERING IMMEDIATELY FOLLOWING ADJOURNMENT AT THE INNER CIRCLE
– SPONSORED BY THE OFFICE OF ACADEMIC AFFAIRS. ALL ARE WELCOME!!!**

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ACADEMIC SENATE MINUTES

Wednesday, March 6, 2019 at 4:00 P.M.

Room 132 · DeBartolo Hall

- 1. [4:03 PM] Call to Order/Certification of Quorum**
- 2. [4:03PM] Agenda Approved**
- 3. [4:04 PM] Approval of minutes from February 6, 2019 meeting approved.** Motion to approve: K. Learman; Second: R. Shaklee; Motion passed
- 4. [4:04 PM] Senate Executive Committee Report – Chet Cooper, Senate Chair**
 - Discussion of resolution passed by the Board of Trustees on March 6, 2019
 - M. Sherman, resolution is a follow-up to December resolution concerning strategic planning; supports the strategic planning and program optimization process through appropriate budgeting, etc.
 - Upcoming thought leaders sessions: March 25, April 1, April 23
 - HLC approved the definition of credit hour that the Senate passed in the Fall
 - Received Athletic Academic Initiatives presentation from Division of Athletics
 - interested in how to reach out to get the academic performance of their athletes
 - Addressed common syllabus issues (to be discussed by Academic Standards Committee)
 - Approved Department of Theatre and Dance to have repeated term for departmental senator next year, if desired – there are only two eligible faculty in the department, one being the chair – committee agree that either can be senator
- 5. Ohio Faculty Council Report – No Report**
- 6. Charter and Bylaws Committee – No Report**
- 7. Report of the Elections/Balloting Committee – No Report**
- 8. [4:14 PM] Reports from Other Senate Committees**
 - Academic Events Committee – No Report
 - Academic Programs Committee – No Report
 - Academic Research Committee – No Report
 - Academic Standards Committee – Gary Walker, Chair
 - Electronics in the Classroom (attached)
 - Concerns expressed included the need for language regarding the use of phones during examinations; the need for an all-encompassing policy; how this policy addresses the issue of computers as communication devices.

- Policy approved by majority (hand vote taken).
- Common Syllabus discussed (attached)
 - Questions centered on language related to disability services, and what steps would be taken to ensure every instructor includes language; programs with accreditation standards need to make sure mechanics within common syllabus match accreditation requirements; need to keep version archive consistent, accessible.
 - Policy approved by majority (hand vote taken).
- General Education Committee – No Report
- Honors Committee- No Report
- **[4:30 PM]** Library Committee – Jacob Labendz (verbal report)
 - Unspent allocation of \$66,000; needs to be used for acquisitions; must serve the greatest good.
 - Some funds will be used for streaming service for faculty and students (trying a one year subscription; \$20k-\$30k annually).
 - Soliciting college and department level proposals (up to \$6k, make requests scalable).
- Professional Conduct Committee– No Report
- Student Academic Affairs Committee – No Report
- Student Academic Grievance Committee – No Report
- Undergraduate Curriculum Committee – No Report
- Program Review – No Report
- Technologies Committee - No Report

9. [4:38 PM] Unfinished Business

- Re-envisioning General Education Working Group – Betty Jo Licata
 - Licata reported that Paul Gaston, expert on general education, will speak April 23. Open Forums will be held March 28, April 3, and once after Gaston’s talk, to give an opportunity for community to hear about recommendations (e.g., LEAP model, competencies, digital technology).
- Technology Adoption to Augment Student Success – Ernie Barkett, President, SGA
 - See attachment (PowerPoint slides)
 - Discussion ensued. Technology adoption discussions referred to departments for more input.

10. Meeting Adjourned at 5:25 PM

Academic Standards Committee Proposals for the 3/6/2019 Senate Agenda

Draft language for the *use of electronic communication devices in the classroom.*

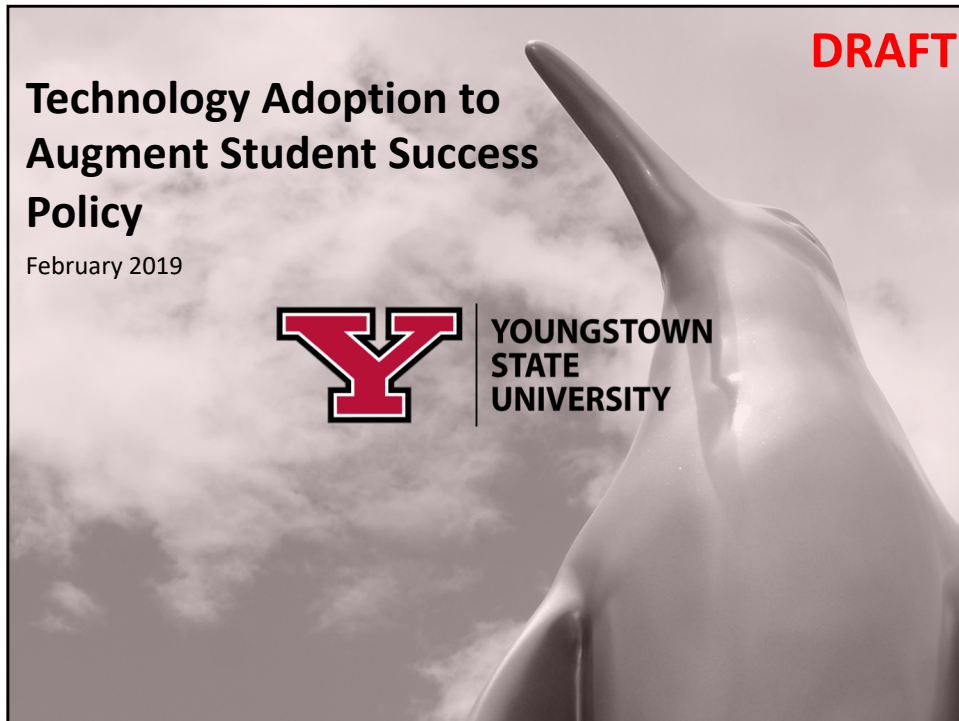
"Personal Electronics, such as cellular phones and tablets, play an important role in the communications necessary in our contemporary world. As these devices have the potential to be used in ways contrary to academic standards and may facilitate academic dishonesty, the faculty member may take steps to limit the use of these devices in the classroom and their courses. If a faculty member has an electronic device policy, that policy must be stated in the syllabus. At the same time, personal communications devices are necessary as a safety tool in time of emergency. The faculty Member cannot bar the student from having these devices in their possession in the classroom."

Rationale: Students need these personal communications in order to receive sometimes critical information during the day, in the classroom and on the move. This is evidenced by the implementation of the YSU text messaging system, and recent events proved the value of such communications.

Draft Language of the *"Common Syllabus Policy"*

"Faculty syllabi, either distributed in hard copy or digitally, must contain detailed academic information governing course specific classroom policies, as outline in Article 28.3 of the OEA agreement. In the interest of specific academic clarity, reference to other important information, but not strictly academic information, the student should be referred to the Academic Senate's Common syllabus page."

Rationale: Justification of keeping the common syllabus material at one location on the Senate Website is for accuracy of information that is subject to revisions at any time. It makes such revisions, that are deemed necessary, easier to implement, by revision of this site alone. By doing this way, policy can be revised in a way that does not requires duplication of the same revisions hundreds if not thousands of times across campus.



Agenda

- Why is Technology Adoption essential to Student Success?
- Current State of LMS Adoption
- Policy specifics
- Next Steps
- Questions / Discussion

Why is LMS Adoption essential to Student Success?

- According to the Educause Center for Analysis and Research:
 - Higher numbers of students in public institutions work over 30 hours per week
 - Grade and syllabus posting in the LMS have been found to enhance academic performance
 - Enhanced academic performance equates to higher student engagement, retention and overall success

<https://library.educause.edu/~media/files/library/2018/10/studentitstudy2018.pdf?la=en>



Placeholder SGA Student Survey Results



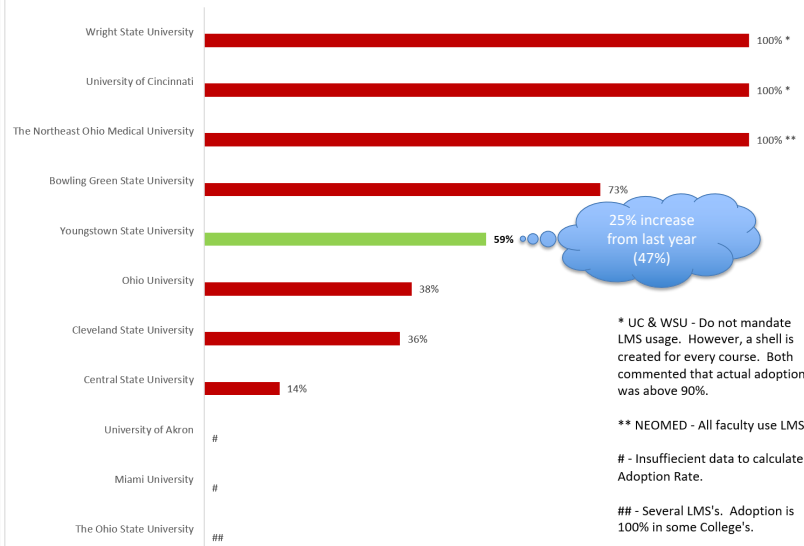
SGA Academic Chair Interview Summary

- SGA members met with 12 Chairs spanning each of the Colleges (except WCBA, WCBA adopted BlackBoard across the College this Spring).
- Feedback ranged from “using BlackBoard and it is an effective tool” to “our department uses GoogleDocs for class information sharing (except grades) and that works for us”.



<https://docs.google.com/spreadsheets/d/14nA-CbdV5S21z4u9fRiOsCf82c4miAtunbeUcUeUsa0/edit?usp=sharing>

LMS Adoption Rate



Survey data collected Fall 2018

Policy specifics

Academic department chairs, in consultation with department faculty, shall provide to the dean a recommended plan for adopting the identified technologies within a timeframe that permits two (2) semesters for all full-time faculty teaching within the department to become familiar with and use the technology at the basic level (or as determined through OEA negotiations). An accelerated time-frame may be implemented for part-time faculty. Identified technologies include:

Learning Management System (i.e., the standard, core LMS supported by YSU Information Technology Services) at the basic level or beyond including:

- Syllabus published in the LMS for each course within the first week of the semester
- Grades entered in the LMS twenty-four hours prior to the withdrawal deadline and the final course grade for each semester



Policy specifics

The dean will review and approve in writing the chairperson's recommended plan for faculty technology adoption. Prior to approval, the dean may return proposed adoption plans for modification and/or clarification. Once approved, the dean will forward departmental adoption recommendations to the office of academic affairs. The provost may return departmental recommendations to the dean for modification and/or clarification.

Information Technology Services (ITS) will develop and implement processes such that faculty will not be required to double enter the same data in multiple systems (e.g., no grade Banner grade entry once Blackboard adopted).

An LMS training program and materials will be provided to assist in the adoptions of basic level LMS functionality.



Next Steps

- YSU ITS & BlackBoard Support Team will create a BlackBoard shell for every course for Fall 2019.
- Contact Bill Swann or Joe Alberti to schedule time to customize your course shell.
- A schedule of BlackBoard classes will be coming out starting in August.
- Upon Board of Trustees approval, ITS will begin the integration between BlackBoard and Banner for grades.



Questions / Discussion





COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 3/20/19 Senate Meeting Date 4/3/19 Report # (Senate Use Only) _____

Intended Action: **Informational**___ **Senate Vote** ___ **Consultative/Advisory**___

Name of Committee Submitting Report: Academic Events

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Appointed chartered

Names of Committee Members

Katherine Garlick, CCCAC (Chair)

Bill Vendemia, WCBA

Cara Carramusa, BCHHS

Molly Roche, BCHHS

Carrie Jackson, BCOE

Hae-Jong Lee, CCCAC

Amanda Fehlbaum, CLASS

Edward Burden, CSTEM

Kriss Schueller, CSTEM (non-voting)

Jeremy Schwartz, WCBA (non-voting)

Andrea Barrick, BCHHS (non-voting)

Lillian Lewis CCCAC (non-voting)

Adam Fuller, CLASS (non-voting)

Chad Torres, Student,

Michael Sacco, Student,

Jackie LeViseur, Admin.

Betty Jo Licata, Admin.

Eddie Howard, Admin (ex officio)

Elected Members

Appointed Members

Please write a brief summary of the report the Committee is submitting to the Senate:

On 3/20, the committee met to review names for additional macebearer candidates for Spring. Committee consulted the list of Macebearer requirements, and approved and forwarded the following additional candidates:

- Dr. Kenneth Miller (BCOE)
- Dr. Pete Woodlock (WCBA)

Furthermore, the committee reviewed the collective faculty recommendations for commencement speakers and wishes to forward the following names for consideration:

- Dr. Thomas Shipka
- Mr. Cornel Bogdan
- Mr. Jamael Tito Brown
- Mr. William Kennedy

- Dr. Patty Bode

The committee wishes to thank the faculty for their recommendations, and takes special note of the hearty endorsement for Dr. Shipka, who received a ground swelling of support in recognition of his years of service to YSU and the greater Youngstown community.

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration?

Yes

Introduction and Rationale

Type introduction and rationale here.

Revised Policy/Policies (when applicable)

Type revised policy here

Recommendation

Type recommendation here.

Subject: 10-day circulation for programs

Date: Monday, March 25, 2019 at 11:29:18 AM Eastern Daylight Time

From: Mary Beth Earnhardt

To: Deans Email Group, Chairs Email Group

CC: Chet Cooper

The following items were approved (with minor edits that have been completed per the committee's request) at the Feb. 5 and March 5 Academic Programs Committee meetings. This email marks the beginning of the 10-day circulation period.

APC Chair				
Code	Title	Status	Initiator	Received
215	215: Bachelor of Arts in Theatre Studies	Edited	jecaputo	11/19/2018
249	249: Bachelor of Fine Arts in Studio Art Photography Track	Edited	jchristiansenerb	2/4/2019
250	250: Bachelor of Fine Arts in Studio Art Painting./ Printmaking Track	Edited	jduva	2/4/2019

In order for a course proposal to be considered this year it must be through the college curriculum committee and Dean step in workflow by April 1, 2019. The APC meets again on April 9 and April 16.

Subject: APC 10-day circulation

Date: Wednesday, March 6, 2019 at 1:14:49 PM Eastern Standard Time

From: Mary Beth Earnhardt

To: Deans Email Group, Chairs Email Group

CC: Chet Cooper, Amy I Flick, Thomas P. Wakefield

The following items were approved at the Feb. 5 and March 5 Academic Programs Committee meetings. This email marks the beginning of the 10-day circulation period.

Code	Title	Status	Initiator	Received
332	332: Associate of Technical Study in Business Technology	Edited	mtcoller	12/6/18
386	386: Bachelor of Arts in Journalism: Sports Information and Media	Added	mearnhardt	2/21/19
398	398: Asian Studies	Added	mkjerryson	11/20/18
64	64: Bachelor of Arts in Gerontology	Edited	djvandussen	2/5/19

In order for a course proposal to be considered this year it must be through the college curriculum committee's step in workflow by April 1, 2019. The APC meets again on April 9 and April 16.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date **3/21/2019** _____ Senate Meeting Date **4/3/2019** __ Report # (Senate Use Only) _____

Intended Action: **Informational** x **Senate Vote** ____ **Consultative/Advisory** ____

Name of Committee Submitting Report: **University Curriculum Committee**

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) **appointed chartered**

Names of Committee Members

Elected Members

Appointed Members UNIVERSITY CURRICULUM

Tom Wakefield, CSTEM (Chair)

Susan Clutter, BCHHS

Julia Gergits, CLASS

Cicilia Yudha, CCCAC

Nicolette Powe, CLASS

Birsen Karpak, WCBA

Surech Sharma, CSTEM

Jozsi Jalics, CSTEM (non-voting)

Joy Tang, CLASS (non-voting)

Shilpa Bhandari, Student

Mary Beth Earnhardt, Programs Chair (ex officio)

Sue Miller, Admin. (ex officio)

Kristine Blair, Admin. (ex officio)

Jayne Caputo, Admin. (ex officio; courtesy appt.)

Please write a brief summary of the report the Committee is submitting to the Senate:

The list of courses approved at the 3/21/2019 meeting of the UCC is attached.

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration?

Introduction and Rationale**Revised Policy/Policies (when applicable)****Recommendation**

The committee recommends the attached list of changes to courses be adopted. The committee also affirms that all course changes moving forward must be submitted using CourseLeaf and include a syllabus.

The following courses were approved by the UCC at its meeting on 3/21/2019:

Undergrad Curr Committee Chair (29)				
Code	Title	Status	Initiator	Received
ART 3775	ART 3775: Photography: Issues and Practice	Deleted	jchristiansenerb	3/13/2019
ART 3777	ART 3777: Alternative Intermediate Photography	Deleted	jchristiansenerb	3/13/2019
CMST 4879	CMST 4879: Sports Communication Message Design	Added	dlmermer	3/13/2019
ENGL 3715	ENGL 3715: Graphic Novels as Literature	Added	jmgergits	2/25/2019
KSS 1517	KSS 1517: Horseback Riding 1	Added	sbmichaliszyn	2/18/2019
KSS 1517L	KSS 1517L: Horseback Riding 1 Lab	Added	sbmichaliszyn	2/18/2019
MECH 3720	MECH 3720: Fluid Dynamics	Edited	kjdisotell	3/4/2019
MECH 3720L	MECH 3720L: Fluid Dynamics Laboratory	Edited	kjdisotell	3/4/2019
MET 1515	MET 1515: Mechanics 1	Edited	jdmartin01	2/19/2019
MET 2616	MET 2616: Mechanics 2	Edited	jdmartin01	2/19/2019
MUAC 3755	MUAC 3755: Guitar Methods	Edited	cjsarnowski	3/13/2019
MUED 4842A	MUED 4842A: Student Teaching Seminar for Music Education	Added	jplouth	3/13/2019
SCWK 3739	SCWK 3739: Social Work Methods with Communities and Organizations	Added	ddavis05	2/20/2019
SCWK 3750	SCWK 3750: Analysis of Social Work Practice Data	Deleted	ddavis05	2/20/2019

Undergrad Curr Committee Chair (29)				
Code	Title	Status	Initiator	Received
SCWK 3770	SCWK 3770: Social Policy	Added	ddavis05	2/20/2019

The following courses will be approved, pending receipt of syllabi with all required elements:

Undergrad Curr Committee Chair (29)				
Code	Title	Status	Initiator	Received
ENGL 4830	ENGL 4830: Major Figures in British Literature	Edited	clvigliotti	2/25/2019
ENGL 4831	ENGL 4831: British Genres, Circles, and Movements	Edited	clvigliotti	2/25/2019
ENGL 4860	ENGL 4860: The Medieval World	Edited	clvigliotti	2/25/2019
ENGL 4862	ENGL 4862: Themes in American Literature	Edited	clvigliotti	2/25/2019
ENGL 4864	ENGL 4864: American Literary Conversations	Edited	clvigliotti	2/25/2019
ENGL 4881	ENGL 4881: Shakespeare and His World	Edited	clvigliotti	2/25/2019
ENGL 4886	ENGL 4886: Restoration and Eighteenth Century British Literature	Edited	clvigliotti	2/25/2019
ENGL 4892	ENGL 4892: Nineteenth Century British Literature Studies	Edited	clvigliotti	2/25/2019
ENGL 4896	ENGL 4896: British Literature from World War II to the Present	Edited	clvigliotti	2/25/2019
FNUT 2600	FNUT 2600: Orientation to Dietetics Major	Added	zcshah	2/18/2019
MUED 4844	MUED 4844: Supervised Student Teaching: Music (K-12)	Added	jplouth	3/13/2019
SCWK 3720	SCWK 3720: Cultural Diversity	Added	ddavis05	2/20/2019

Undergrad Curr Committee Chair (29)

Code	Title	Status	Initiator	Received
SCWK 3770	SCWK 3770: Social Policy	Added	ddavis05	2/20/2019
THTR 1559	THTR 1559: Production Design for Stage and Screen	Edited	kngarlick	2/10/2019

Technology Adoption to Augment Student Success

Student Government Association

Endorsed: Spring 2019

- (A) Policy statement. Student success is well established by the YSU mission, and a cornerstone of the YSU 2020 plan, as critical to the success of the University and immensely important to the local community. The teaching, scholarship, and service provided by YSU faculty cannot be overstated in attaining student success. Established research indicates that adoption of technologies interesting and beneficial to students further augments student success. To this end, assisting faculty in the adoption of such technologies is of primary importance.
- (B) Purpose. To establish parameters and procedures for the use of technologies consistent to the elevation of student success for all YSU students.
- (C) This policy applies to all faculty, including but not limited to tenured/tenured-track faculty, senior lecturers and lecturers, who are assigned student instruction.
- (D) Parameters.
 - (1) Recognizing the past and ongoing participation of faculty in the selection of technologies, especially as directly related to teaching, the University endeavors to acquire and review/refresh technologies as needed considerate of both progress and unnecessary change and disruption. Products of institution-wide impact are most typically selected through a participatory process of committees and pilot programs and more recently through a formal IT Governance process. Understandably, institution-wide technologies, also known as “core” technologies, rarely achieve 100% agreement as to exactly which product/vendor is most beneficial, however such must not prevent nor diminish a necessary level of service in support of student success.
 - (2) Learning Management Systems represent one such core technology. Providing a basic level of service consistently for all YSU students considerate of their success will also enhance data

analytics needed to further elevate other services to achieve even greater student success. Also, the basic level of service to be prescribed could have contributed substantially to recent accreditation efforts. In determining basic levels of service, it is highly desirable to have the input of the YSU Student Government Association (SGA).

- (3) Future revisions of this policy will address higher levels of service and/or address basic levels of service for other technologies.

(E) Procedures.

- (1) Academic department chairs, in consultation with department faculty, shall provide to the dean a recommended plan for adopting the identified technologies within a timeframe that permits two (2) semesters for all faculty teaching within the department to become familiar with and use the technology at the basic level. These technologies include:
 - **Learning Management System** (i.e., the standard, core LMS supported by YSU Information Technology Services) at the basic level or beyond including:
 - Syllabus published in the LMS for each course within the first week (7 days) of classes beginning
 - A summary grade entered into LMS 24 hours prior to the last day to withdraw
 - The final course grade entered into LMS following the completion of all course work
- (2) The dean will review and approve in writing the chairperson's recommended plan for faculty technology adoption. Prior to approval, the dean may return proposed adoption plans for modification and/or clarification. Once approved, the dean will forward departmental adoption recommendations to the office of academic affairs. The provost may return departmental recommendations to the dean for modification and/or clarification.
- (3) Information Technology Services (ITS) will develop and implement processes such that faculty will not be required to double enter the same data in multiple systems (e.g., no grade Banner grade entry once Blackboard adopted).

- (4) An LMS training program and materials will be provided to assist in the adoptions of basic level LMS functionality.

Draft

Technology Adoption to Augment Student Success Policy Feedback from Academic Senate Summary

3/26/19

Concern: A Technology Adoption policy (aka “BlackBoard Mandate”) infringes upon academic freedom and/or the OEA contract.

Response: First and foremost, the policy is not a mandate, any more than the current administrative procedure outlined by the Registrar’s Office denotes that all final grades need to be submitted in Banner (<http://cms.yosu.edu/administrative-offices/registrar/rosters-and-final-grades>). Also, mandates have punitive ramifications for non-compliance. The proposed policy does not have any ramifications for non-compliance. Full compliance is anticipated since all faculty are committed to enhancing Student Success. The policy also does not infringe upon academic freedom nor does it conflict with OEA contract language (see “Technology Adoption Policy_OEA contract language comparison” in the ITSC March folder). In the simplest terms, this policy supports a change in operational procedure, in that, instead of faculty entering just their final grades into Banner, faculty would enter a midterm grade, a final grade and a course syllabus into BlackBoard each semester.

Concern: Policy should be created at the “grass roots” level with faculty and student involvement – not by I.T.

Response: Policy was developed by SGA with faculty feedback and AVP/CIO guidance in order for SGA to better understand the capabilities of BlackBoard and the policy development process. Each year, for the past three years, Jim Yukech, AVP/CIO, has met with the new SGA officers to determine if there are technology ties to the SGA agenda. The two years prior to this year the focus was the YSU Student App and improving campus Wi-Fi. This year Ernie and Caroline were passionate about having grades and the syllabus available in BlackBoard. A big part of their effort has been interviewing departmental chairs and faculty. As such, this effort could not have been more of a “grass roots” effort.

Concern: The BlackBoard LMS was “selected by IT”, not faculty.

Response: A Selection Committee determined that BlackBoard should be the LMS “vendor of choice” several years ago. Several faculty members (including the President of the Faculty union at the time) were active members of this committee. Knowing that the “cost of change” can be extensive, the BlackBoard Functional Committee is going to bring together a group of faculty “super users” to meet with the BlackBoard product development team to address our main issues. Based on feedback from the Academic Senate, the grade book sounds like a top priority of that effort. If we are unable to address these issues, the BlackBoard Functional Committee would seek guidance from ASTC and ITSC. Progress of this effort will be brought to the ASTC and ITSC.

Technology Adoption to Augment Student Success Policy Feedback from Academic Senate Summary

Concern: The BlackBoard grade book is unable to calculate mid-term grades effectively for all classes.

Response: As noted previously, our BlackBoard functional committee will be identifying a group of faculty to work directly with the BlackBoard product group to improve the Bb grade book. In the interim, there are an array of freeware/shareware grade calculators that could be made available for those unable to perform this action through Bb currently. Even for those “grading on the curve”, each test/quiz could be run through a “grade curve calculator” that will statistically provide a mid-term grade based on the class curve.

Comment: The policy should be modified to place mid-term grades in Banner versus BlackBoard.

Response: While that is technically feasible – it is very limiting for future progress. As Ernie and Caroline stated, their ultimate goal is to have “near real time” grades (as in grades posted in BlackBoard upon being graded) in one location. While we could add a field in Banner to track mid-term grades, Banner does not have the capabilities to calculate grades like our LMS. As such, to make progress towards the ultimate goal, we would need to use the LMS. In addition, we would be unable to place the course syllabus in Banner, so if we kept this in the policy, we would need the LMS for this as well.

Comment: Faculty should be able to use the LMS of their choice.

Response: Students want their information in one location for all of their classes (like they had in high school/grade school). Ideally, they would like to have all of this information integrated into the YSU Student Application. The cost to integrate and maintain even ten LMS’s to the YSU Student Application would be cost prohibitive. The only fiscally feasible way to accomplish this is through one LMS. The university currently pays \$250,000 per year for BlackBoard LMS. This significant investment warrants optimizing this asset.

**Proposed Technology Adoption to Augment Student Success Policy Comparison to Current OEA
Contract Language**

2/25/2019

YSU-OEA Agreement 2017-2020

Section 28.3 Course Requirements: (excerpts pertaining to the Technology Adoption proposed policy)

1. *The course syllabus shall be made available to students within seven (7) business days after the beginning of the semester/term.*
 - a. Per the proposed policy, Article (E) Procedures. "Syllabus published in the LMS for each course within the first week of the semester. The policy appears to be consistent with the contract. The policy language could be revised to state "within seven days" in place of "the first week of the semester" to remain consistent.

2. *The faculty member must provide to each student at least one (1) written grade report on a class assignment (test, examination, essay, etc.) at least three (3) weeks before the deadline for student withdrawal from the course.*
 - a. Per the proposed policy, Article (E) Procedures. "Grades entered in the LMS twenty-four hours prior to the withdrawal deadline and the final course grade for each semester". The policy language is less stringent than the contract language allowing a grade to be posted in the LMS up to twenty-four hours prior to withdrawal versus 3 weeks.

3. *Faculty members shall retain student materials in physical or digital form that have not been returned to the students for one (1) semester. Material from the spring or summer semester should be retained through the following fall semester. Faculty members shall retain grade and attendance records (if kept) for one (1) year. Backup of student materials through the course management system by faculty members will satisfy the materials retention requirement.*
 - a. Material retention is currently not addressed in the policy. However, the LMS is perfectly suited to accommodate digital retention of student material for one semester. Grades will be electronically transferred from BlackBoard to Banner and thus still maintained in Banner. Attendance records could be maintained in BlackBoard as well.