General Education Committee
Administrative Criteria Rubric –
Rev 1: Spring 2024 (applied Summer 2024)
Rev 2: Fall 2024 (per Geneal Education Committee review and October 2024 Senate meeting feedback)
Rev 3: Spring 2025 (per Senate feedback)

Preconditions (absolute requirements)

Lower Division Course. (15xx-level or 26xx-level).	Yes.	No.
Prerequisites. With the exception of testing requirements for MATH and ENGL, courses must not have prerequisites.	Yes	No.
HEI Course Classification. Must have an LE classification (exception: lab courses).	Yes.	No.

Category/Item	1	0	
Class Size. Unless designated a performance-based course, enrollment cap must be 40-plus (e.g., pedagogical reasons, lab safety).	Capable of enrollment cap of 40+ students per section (according to dept. survey response).	Not capable of enrollment cap of 40+ students per section (according to survey response).	
Online Delivery. Must be able to be delivered online and traditionally (exception made for lab science courses).	Can be delivered online as well as traditionally (according to dept. survey response).	Can only be delivered traditionally (on-campus classroom, lab; according to survey response).	
Domain Alignment. Aligns with one of YSU's general education domains.	Aligned with a YSU domain.	Not aligned with a YSU domain	
OT36 LO Alignment. Aligns with OT36 LOs for selected domain (*see OT36 LOs at link below)	Aligned with OT36 domain LOs (domain identified).	Not aligned with OT36 domain LOs (domain not identified).	
	2	**1**	**0**
Syllabus Review. Syllabi reviewed for "required elements only" (per Senate approved common syllabus required elements)	Syllabus contains all required elements.	Syllabus contains all but a few required elements	Syllabus missing several required elements
UWLO Alignment. Alignment with UWLOs ensures courses contribute to University LOs.	Aligned with multiple UWLOs (according to dept. survey response).	Aligned with one UWLO (according to dept. survey response).	Not aligned with UWLOs.
Course Offering Frequency. Frequent offerings provide student access and scheduling flexibility (new courses excluded).	Offered multiple times per semester (new courses: capable of being offered multiple times per semester).	Offered once per semester (new courses: capable of being offered once per semester).	Offered once per academic year (or less).
Student Interest/Need. Popularity or program need; course and section data suggest course	Enrollments consistently exceeded 40 students per semester (new	Enrollments sometimes exceed 40 students per semester. (new courses:	Enrollments consistently below 40 students per semester (new

could meet/exceed of 40-seat section requirement (new courses excluded)	courses: projections indicate 40+ students *used for assessment to determine if course retain general education classification)	projections indicate at least 40 students sometimes *used for assessment to determine if course retain general education classification)	course: no indication course will fill with 40 students per semester).

12-9 = strong
8-6 = moderate
< < 5 = weak

New course = offered for the first time within last two academic years.